

Changing Volume Levels

You can change the following volume levels:

- Ringer (alerting tone)
- Handset
- Headset
- Background music
- External speaker

NOTE

Turning the external speaker volume down to the lowest levels may prevent you from hearing the feature “warning tones” that notify you when errors occur (for example, when you enter an incorrect feature code).

You must be using the feature to change the volume level. For example, if you want to change handset volume level, you must be using the handset. However, you can adjust the ringer (alerting tone) volume level when the endpoint is idle.


To change a volume level:

While using the feature, press ▲ (Up) to increase the volume or press ▼ (Down) to decrease the volume. The volume level is automatically saved.

Changing the Ring Tone

You can select one of nine different ring tones.

To change the ring tone:

1. With the handset on-hook, dial **398**.
2. Do one of the following to listen to (or turn off) ring tones:
 - Press **0** or the **RINGER OFF** menu button (Model 5340 only) to turn the ringer off.
 - Press (Up) or (Down) or **1** to **9** to listen to ring tones.
 - Press the **PREVIOUS** or **NEXT** menu buttons (Model 5340 only) to listen to and select a ring tone.
3. Press  (Speaker), #, the **ACCEPT** menu button (Model 5340 only), or lift and replace the handset to select the ring tone.


Adjusting the Display Contrast and Brightness

You can adjust the display Contrast and Brightness levels.

NOTE

By default, the endpoint display dims to 20 percent of the maximum brightness level after 5 minutes of inactivity (no button presses or audio, including background music). If the brightness is set at the lowest level, you may not notice when the display dims.

To adjust the Contrast or Brightness levels:

1. Press  (Applications).
2. Press **Brightness and Contrast**.
3. Press (**Contrast** or **Brightness**) **+** or **-** to find the desired level.
4. Press **#** or **Save** to save the setting.
5. Press **Close** to exit the Applications menu.